



Thomas Jefferson Planning District Commission
POB 1505, 401 E. Water Street, Charlottesville, VA 22902 www.tjpd.org
(434) 979-7310 phone • info@tjpd.org email

**RESOLUTION AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSALS
for Consultant Services for the Virginia Eviction Reduction Pilot (VERP) grant application
through the Virginia Department of Housing and Community Development**

WHEREAS, pursuant to the Thomas Jefferson Planning District Commission's (TJPDC) Procedures Governing Purchases approved by the Commission September 6, 2007, any purchases greater than \$10,000 require approval from the Commission; and

WHEREAS, the Virginia Department of Housing and Community Development (DHCD) has created a Virginia Eviction Reduction Pilot (VERP) planning grant to provide funding to individual localities that wish to apply for the Virginia Eviction Reduction Pilot (VERP) implementation grant; and

WHEREAS, the City of Charlottesville and the County of Albemarle have asked the TJPDC staff to apply; and

WHEREAS, the TJPDC intends to apply for the VERP planning grant to cover the eligible planning grant activities in preparation for a future VERP Implementation Grant. Eligible activities include: 1) collecting eviction prevention and diversion data in the City of Charlottesville and the County of Albemarle, 2) developing a plan to conduct a tenant/landlord outreach and engagement strategy, and 3) developing a community work plan with implementation strategies to reduce evictions; and

WHEREAS, the TJPDC will seek proposals from consultants to both collect and analyze the necessary data and develop a community work plan at a cost greater than \$10,000; and

WHEREAS, the TJPDC Commission was presented with a copy of the VERP Program Guidelines and Applications Instructions; and

WHEREAS, the TJPDC staff will review all proposals in accordance with the TJPDC's Bylaws and approved Procedures Governing Purchases and select a consultant; and

NOW, THEREFORE BE IT RESOLVED that, should the TJPDC receive notice of a grant award, the TJPDC Commission hereby authorizes the Interim Executive Director to distribute the Request for Proposals for consultants in accordance with the provisions of the Commission Bylaws and approved Procedures Governing Purchases; and,

BE IT FURTHER RESOLVED that the Thomas Jefferson Planning District Commission hereby authorizes the Interim Executive Director to take all other actions consistent with the Commission Bylaws and approved Procedures Governing Purchases to procure and facilitate the services of a consultant to perform all necessary and eligible activities for the VERP program.

Adopted this 3rd day of June, 2021.

Christine Jacobs, Interim Executive Director
Thomas Jefferson Planning District Commission

Dale Herring, Commission Chair
Thomas Jefferson Planning District Commission

Date

Date